

Welcome to GameTime!

While this guide does not show your club's customized labels and set up, the basic navigation and task instructions are applicable.

We hope you'll find the system easy to use and makes booking as fun as playing!

Book a Court

- 1 In GameTime, use the Green Dashboard Menu at the top to pick the sport you want to book.



- 2 Navigate the booking grid (see images on Page 2) to find an available timeslot you would like to book, and click directly on the timeslot.

- 3 Confirm booking details and fill out the required fields required for this type of booking (may vary by club).

Click "Book".

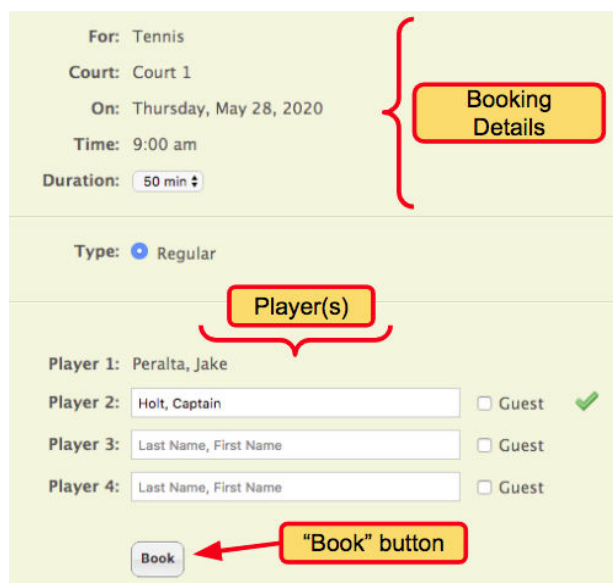
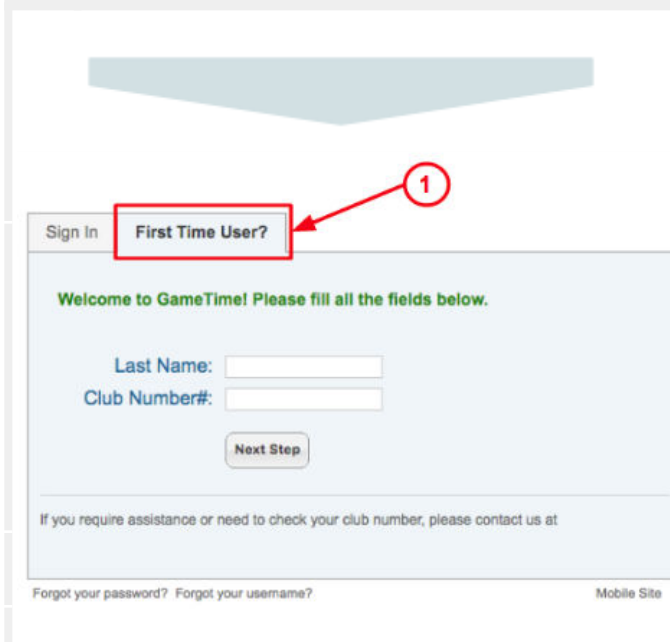
- 4 You'll receive a confirmation message and can then navigate away from it or sign out.

On Page 2:

- *Booking Grid*
- *Legend*
- *Other Menu Items*

Sign in for the First Time

- 1 Go to the GameTime link for your club to get to the "Sign in" screen.
- 2 Click on the "First Time User?" tab at the top.
- 3 Fill in the fields and follow the instructions on each screen.



Booking Grid

The Booking Grid allows you to view multiple courts to check availability every day, week to week.

The screenshot shows a weekly booking grid for tennis courts. At the top, there are navigation options for 'May', 'Today', and '10:04 am'. The title 'TENNIS' is centered. On the right, there are links for 'Available Players', 'MonthView', and 'Waitlist'. Below this is a row of days from 'Thursday 28' to 'Thursday 4'. A red box labeled 'Day of the Week' points to the 'Thursday 28' tab. A red arrow labeled 'Arrow to show next week' points to a right-pointing arrow icon on the far right of the day tabs. The grid itself has columns for 'Court 1', 'Court 2', and 'Court 3', and rows for time slots from '7:00 am' to '10:00 am'. A red box labeled 'Court 1 Column' points to the first column. A red box labeled 'Reserved Timeslot' points to a blue-shaded cell in the 8:00 am slot of Court 2, which contains the text '8:00 am Marco Member Barney Bestman'. A red box labeled 'Reserved Timeslot' also points to this cell.

Legend

The legend at the bottom of the booking grid indicates the meanings of the custom shades used on the grid.

The legend shows six color-coded categories: 'Regular' (light blue), 'Lessons' (light green), 'Match/Tournament' (pink), 'Maintenance' (grey), 'Available' (light yellow), and 'Unavailable' (darker grey).

Other Menu Items

Be sure to explore other menu items available to you!

- **My Account:** View and manage your personal information and preferences, be sure to turn on booking reminders!
- **People:** View members
- **Available Players:** View available players and their notes/availability.
- **Waitlist:** Add yourself the waitlist for courts if they become available (i.e. cancellations).

The screenshot shows a user account menu with the text 'Welcome, Jake' followed by links for 'My Account | Support | Sign Out'. Below this is a search bar containing 'People | Mobile Site'. At the bottom, there are icons and links for 'Available Players', 'MonthView', and 'Waitlist'.